

Physical Inventory Count Tips

Whether the count will be done with paper and pencil, or especially the AML M7100 handheld units, a little preparation goes a very long way. First-time users and companies unfamiliar with the process should schedule training and complete practice no later than one week prior to the physical count.

- Pick a small group of items and take a practice count. In the Play area, run the entire process. Do this as many times as it takes to get the procedure worked out and all questions answered. Review the reports. Know what to expect. Waiting until the night before, or the day of the physical count, could spell disaster.
- When using the AML M7100, the batch must first be created, then counted and updated before the next batch is counted.
- Check the Legacy webinar class schedule in this issue of the newsletter. Don't forget to call 800-452-2502, option 1 and register for Physical Inventory training.
- View the Physical Inventory Count training video which runs about 20 minutes. This may be viewed at work or at home. The website address is www.abcsinc.com/videos Contact Support at 800-452-2502, option 1 to obtain the login and password.
- We recognize that inventory management is a vital part of your business. However, physical inventory activity is not a surprise. Be sure to plan accordingly. At the end of month or year, and the first day of the new month, questions will always be answered. Callers requesting Physical Inventory training during this time period will be registered for the next available class.

Please see the Legacy class schedule on page 6 and call 800-452-2502 to register today.

The Gift Card Advantage

Advantage's Gift Card application enables your company to develop an in-house gift card program. Use gift cards in place of cash or merchandise credits for customer returns to ensure customers return to your store to shop.

- Offer gift cards as rewards to loyal customers—mail cards to customers whose purchases exceed a certain amount each month; just include the cards with their monthly statements
- Use gift cards for promotions—offer a gift card for all new charge accounts within a specified time period

Complete Gift Card Management

The Gift Card application is fully integrated with other Advantage applications for easy sale, redemption and management of cards.

- Sell, redeem, purchase, and maintain gift cards at the touch of a button
- Gift cards are fully integrated with Advantage's POS, inventory and Purchasing applications
- Real-time processing of gift card transactions—sell and redeem cards the same day
- Check card balances by simply swiping the card

- End-of-Day report provides accountability for gifts cards sold and redeemed

Getting Started with Gift Cards

Contact the sales department at 800-452-2502, option 3, regarding gift cards. Once the process is started, Advantage Customer Support will contact you and activate the program. Activations will be performed on a first-come, first-served basis. Advantage offers a gift card stock service and can even help you design a look for your cards that will be unique to your business.

Legacy Software Webinar Schedule

Summer Webinars

All times are Central time zone (CST). Please contact 800-452-2502 to register for classes.

SEPTEMBER	Date	Time	Instructor
AML Training	September 8	2:00-4:00	Al
Report Generator	September 9	10:00-12:00	Bryan
Inventory Counts	September 14	10:00-12:00	Larence
Advanced POS	September 16	10:00-12:00	Larence
OCTOBER	Date	Time	Instructor
General Ledger	October 6	2:00-4:00	Les
Document Imaging	October 13	10:00-12:00	Larence
Accounts Payable	October 19	2:00-4:00	Les
Advanced POS	October 20	10:00-4:00	Larence
NOVEMBER	Date	Time	Instructor
Payroll	November 9	2:00-4:00	Jill
Inventory Counts	November 10	2:00-4:00	Larence
AML Training	November 17	10:00-12:00	Al
Advanced POS	November 23	2:00-4:00	Larence
DECEMBER	Date	Time	Instructor
Inventory Counts	December 7	2:00-4:00	Larence
Inventory Counts	December 8	10:00-4:00	Larence
Advanced POS	December 14	10:00-12:00	Larence
AML Training	December 15	10:00-12:00	Al

Classes pertain to software versions 0808.00 and higher. The current software version is 0909.014. Webinar sessions are conducted via conference call and online meeting. Each session lasts about two hours. The conference call opens 15 minutes before the meeting start time. The instructor is available to assist people in accessing the website. This helps each training session begin on time. Feel free to ask questions at any time during the presentation.

Attendance is limited to 12 companies per webinar. **Registration is required by 4 pm CST one day prior to class.** Register for classes by calling 800-452-2502 and talking with the support operator. Be sure to reply to the email invitation the operator sends to you, this serves as confirmation that your company will be attending the training.

ECi Advantage 2010 Holiday Schedule

The ECi Advantage office will be closed on the following holidays:

Labor Day	Monday, September 6
Thanksgiving	Thursday and Friday, November 25 & 26
Christmas	Thursday and Friday, December 23 & 24
New Year's Eve	Friday, December 31

